



# YOSEMITE FARM CREDIT, ACA

## ACCOUNTING CLERK/ASSOCIATE LOAN ACCOUNTING ANALYST

### EMPLOYMENT OPPORTUNITY

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#### **POSITION:**

Accounting Clerk/Associate Loan Accounting Analyst, full-time position located in Administration Office, Turlock, CA.

#### **ABOUT YOSEMITE FARM CREDIT:**

As a farmer-owned co-op with over 100-year history serving the agriculture community in Stanislaus, Merced, Tuolumne and Mariposa counties, Yosemite Farm Credit has a commitment to our region's agriculture. The Association currently provides lending services to approximately 5,000 customers with loan volume over \$3 billion. Major commodities financed include dairy and almonds, in addition to irrigated field crops, cattle, wine grapes and walnuts. Yosemite Farm Credit's culture of collaboration and team values provides a great atmosphere that allows individuals to contribute to its Vision - *Helping Our Members Prosper!*

#### **GRADE/SALARY/BENEFITS:**

Depending on experience.

Yosemite Farm Credit offers a competitive benefit package that includes, but is not limited to, outstanding vacation/sick time accrual, health, dental, and vision plans, tuition reimbursement, 401k fixed AND company match, corporate fitness program, performance related compensation, volunteer time off and paid holidays.

#### **JOB RESPONSIBILITIES/DUTIES:**

Maintain all aspects of the commercial and mortgage loan accounting system. This position will also document and validate ACH ABA/Account numbers, process ACH payments, process incoming and outgoing wires, assist customers with online banking needs, review posted transactions, open mail, assist with payment processing, scan (deposit) checks, input and post batches, generate reports, customer maintenance input, file, and prepare daily batch work for previewing. Process loan servicing activity; including but not limited to re-amortizing loans, opening of new loan accounts within system, processing extensions, renewals and payment application including assignments. Prepare and/or verify deposits, receipts, journal entries, billing statements, and transaction summaries. Candidate must be familiar with financial loan accounting. Candidate must be very attentive to details and possess a high level of accountability for work performed. Work cross-functionally with focus on serving branch personnel and other customer-facing organizations. Perform special project work on a periodic basis. Update and document desk procedures and internal controls. Utilize Access and Excel to create reports and perform other data mining of loan system information and other duties as assigned.

#### **PREFERRED QUALIFICATIONS:**

- Associate Degree in Business, Accounting or equivalent office experience.
- Loan accounting experience or equivalent is highly desirable.
- Highly skilled in use of personal computer including Windows, Word, Excel, Teams, Outlook, and Adobe (PDF).
- Experience with calculator and office equipment.
- Demonstrated proficiency in organizing and prioritizing multiple activities.
- Strong verbal, written, analytical, and interpersonal skills.

#### **APPLICATION DEADLINE:**

Applications will be accepted through October 11, 2020.

#### **APPLICATION PROCEDURE:**

To be considered for this position, send cover letter and personal resume to Human Resources, Yosemite Farm Credit, ACA, P.O. Box 3278, Turlock, CA, 95381 or [careers@yfc.ag](mailto:careers@yfc.ag). Please mark all correspondence "CONFIDENTIAL." If you have any questions or need additional information, please call Robert Williamson (209) 667-2366.

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#### **CCPA Notice:**

The California Consumer Privacy Act ("CCPA") provides California residents with specific rights regarding their Personal Information. To view the Yosemite Farm Credit CCPA Privacy Notice applicable to job applicants, employees, owners, directors, officers, and contractors of Yosemite Farm Credit, please visit the Yosemite Farm Credit website at the following link: <https://www.yosemitefarmcredit.com/about-yfc/careers-with-yosemite-farm-credit/>.