



YOSEMITE FARM CREDIT, ACA

LOAN SERVICING SPECIALIST

EMPLOYMENT OPPORTUNITY

POSITION:

Loan Servicing Specialist, full-time position located in Administrative North Office, Turlock, CA.

ABOUT YOSEMITE FARM CREDIT:

As a farmer-owned co-op with over 100-year history serving the agriculture community in Stanislaus, Merced, Tuolumne and Mariposa counties, Yosemite Farm Credit has a commitment to our region's agriculture. The Association currently provides lending services to approximately 5,000 customers with loan volume over \$3 billion. Major commodities financed include dairy and almonds, in addition to irrigated field crops, cattle, wine grapes and walnuts. Yosemite Farm Credit's culture of collaboration and team values provides a great atmosphere that allows individuals to contribute to its Vision - *Helping Our Members Prosper!*

GRADE/SALARY/BENEFITS:

Depending on experience.

Yosemite Farm Credit offers a competitive benefit package that includes, but is not limited to, outstanding vacation/sick time accrual, health, dental, and vision plans, tuition reimbursement, 401k fixed AND company match, corporate fitness program, performance related compensation, volunteer time off and paid holidays.

JOB RESPONSIBILITIES/DUTIES:

Prepare various documents including letters, memos, forms and other related items for the Legal Documentation Department. Maintain loan and collateral logs. File collateral documents. Process loans to Accounting. Maintain electronic forms for loan tracking. Assign appropriate collateral and loan numbers. Fulfill requests from Branch personnel. Process departments daily mail. Process withdrawn loans. Maintain and purge files. Assist with preparing loan documentation and other duties as assigned.

PREFERRED QUALIFICATIONS:

- High School Diploma or equivalent work experience.
- Proficient in use of personal computer including Microsoft Word, Excel, Adobe, and Outlook.
- Exceptional interpersonal, written and verbal communication skills.
- Must generate highly accurate work and demonstrate proficiency in organizing and prioritizing work to meet deadlines.

APPLICATION DEADLINE:

Applications will be accepted through October 13, 2020.

APPLICATION PROCEDURE:

To be considered for this position, send cover letter and personal resume to Human Resources, Yosemite Farm Credit, ACA, P.O. Box 3278, Turlock, CA, 95381 or careers@yfc.ag. Please mark all correspondence "CONFIDENTIAL." If you have any questions or need additional information, please call Dayna McClendon (209) 667-2366.

CCPA Notice:

The California Consumer Privacy Act ("CCPA") provides California residents with specific rights regarding their Personal Information. To view the Yosemite Farm Credit CCPA Privacy Notice applicable to job applicants, employees, owners, directors, officers, and contractors of Yosemite Farm Credit, please visit the Yosemite Farm Credit website at the following link: <https://www.yosemitefarmcredit.com/about-yfc/careers-with-yosemite-farm-credit/>.